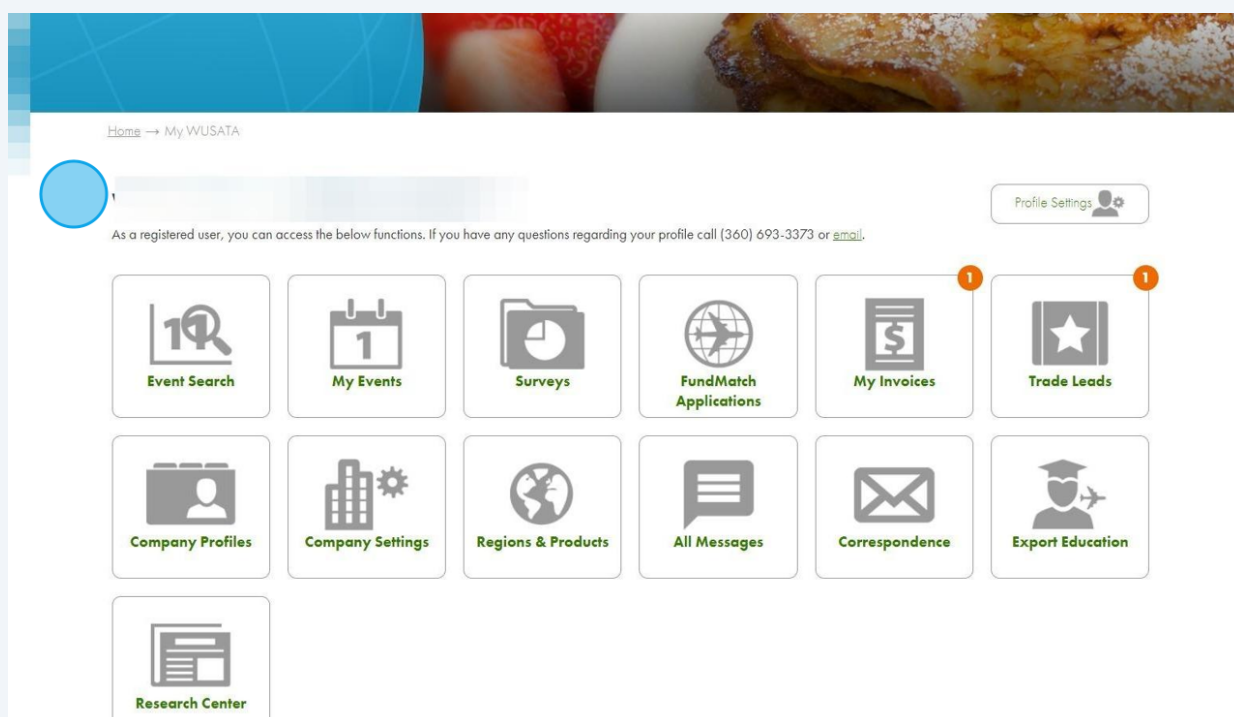


Downloading ATO Travel Notification for Claim Submission

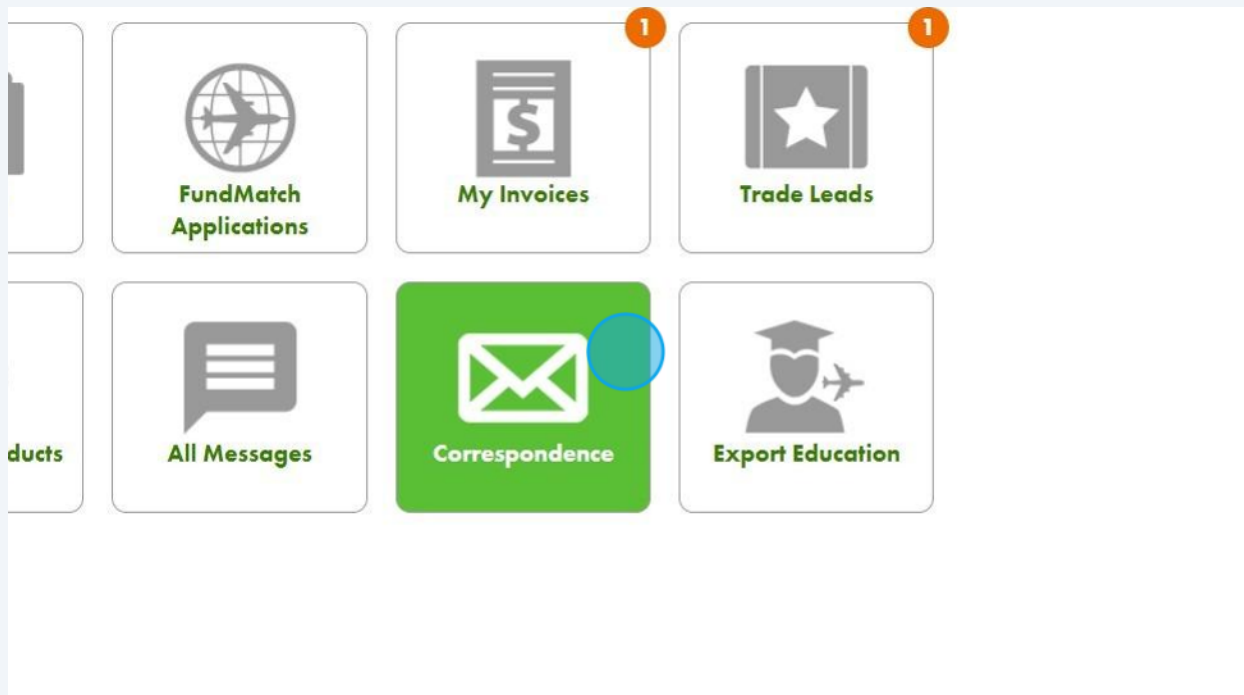


- 1 Navigate to <https://www.wusata.org/signin>

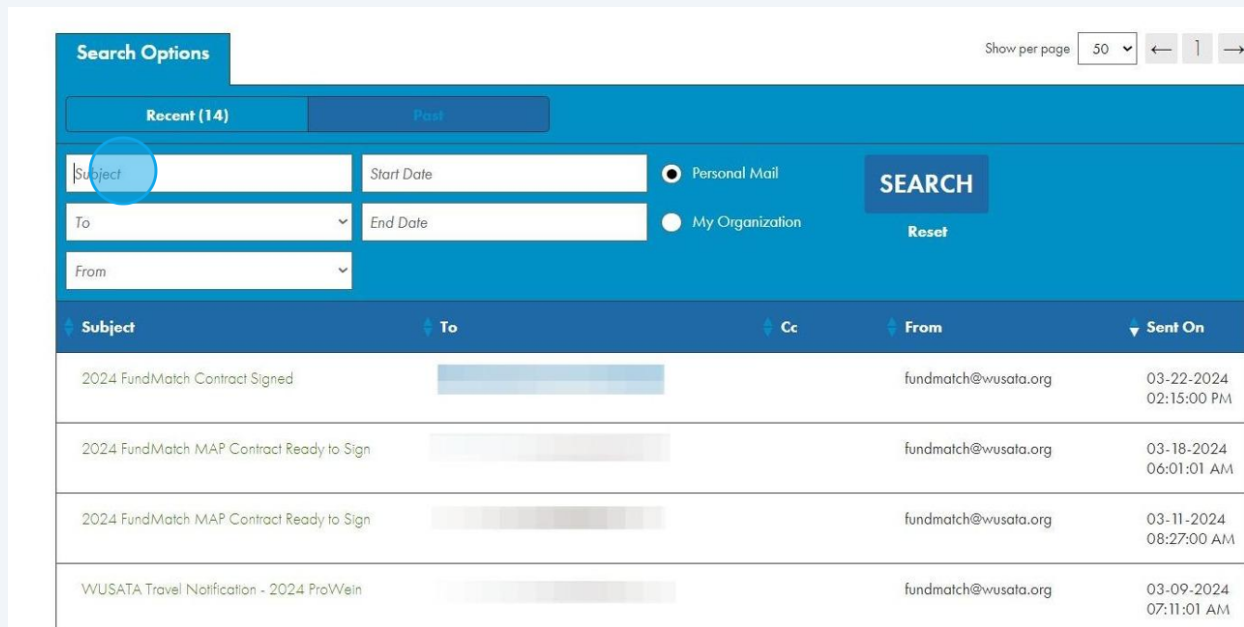
- 2 After logging in, your dashboard page appears showing different tiles for selection.



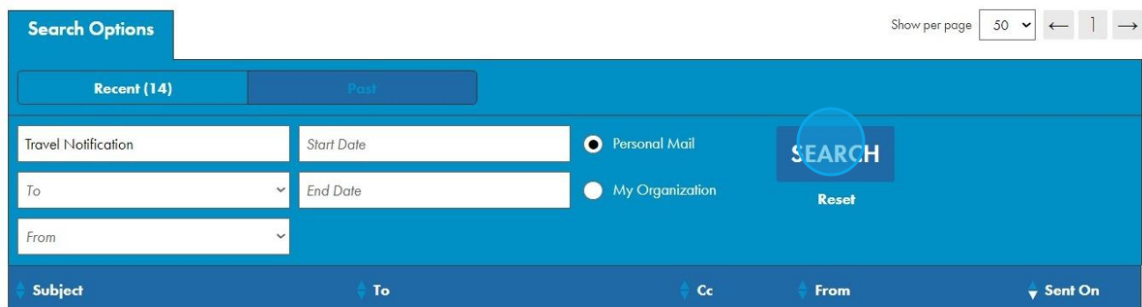
3 Click "Correspondence" tile to view emails sent to your company.



4 Click the "Subject" field and type "travel notification" and/or the name of trade event. Or simply scroll through the emails to find the particular travel notification for your claim.

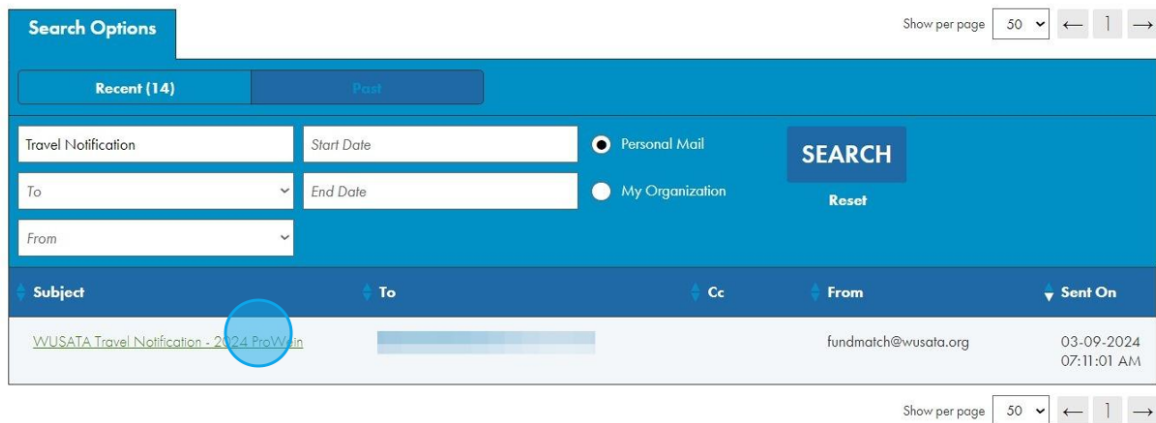


5 Click "search" if you typed in the subject field.



The screenshot shows the 'Search Options' interface. At the top right, there is a 'Show per page' dropdown set to 50 and navigation arrows. Below this is a header bar with 'Recent (14)' and 'Past' tabs. The main search area contains several input fields: 'Travel Notification' (with a blue circle around it), 'Start Date', 'To' (dropdown), 'End Date', and 'From' (dropdown). To the right of these fields are radio buttons for 'Personal Mail' (selected) and 'My Organization'. A large blue 'SEARCH' button with a blue circle around it is positioned to the right of the search fields, with a 'Reset' link below it. At the bottom, there is a table header with columns: Subject, To, Cc, From, and Sent On.

6 Example: Click "WUSATA Travel Notification - 2024 ProWein"



The screenshot shows the search results interface. The 'Search Options' header is at the top. Below it, the search results are displayed in a table. The first result is highlighted with a blue circle around the subject field. The table has columns: Subject, To, Cc, From, and Sent On.

Subject	To	Cc	From	Sent On
WUSATA Travel Notification - 2024 ProWein			fundmatch@wusata.org	03-09-2024 07:11:01 AM

7

Screenshot the entire travel notification showing all the important information. Please ensure file is PDF, JPEG, and/or PNG formats when uploading for online claim submission. Information is blurred for confidentiality purposes.

[Home](#) → [My WUSATA](#) → [Correspondence](#) → WUSATA Travel Notification - 2024 ProWein

WUSATA Travel Notification - 2024 ProWein

From: fundmatch@wusata.org

To: AgBerlin@usda.gov,

Sent: 3-9-2024



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Dear FAS Staff,

We wish to inform you that the following FundMatch Program participant will be taking part in a trade show or trade mission in your market.

This is a travel notification for the 2024 ProWein trade show in Germany.

Travel Information:

Company:

Phone:

Traveler 1:

Travel Dates: 03-06-2024 - 03-13-2024

Traveler 2:

Travel Dates: 03-14-2024 - 03-13-2024

This is an automated email.